

	Meeting (No)	Market & Town Hall Committee (2)
	Time & Date	23 September 2025 at 6.00pm
	Location	Town Hall, High Street, Neston
AGENDA		

The following members of Neston Town Council's Market & Town Hall Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 23rd September 2025** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: P Doughty, S Jones, P Kynaston, B Marple, N Ruscoe, G Swaffer & C Warner

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 17th September 2025

Zoë Dean
Locum Chief Officer
Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
16	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
17	Apologies for Absence	
	To receive and consider acceptance of reasons for absence and to note any other absences.	
		Papers
18	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
19	Minutes of the Last Meeting	
	To accept and sign the minutes from the Market & Town Hall Committee meeting held on 17.6.25	MTH2/19
20	Committee Budgets 2025/26	
	To receive the committee budgets and the earmarked reserves reports.	MTH2/20
21	Finance	

a	To receive revenue from Town Hall room hire, Market Square hire and market rent to 31.8.25.	MTH2/21a
b	To receive the market 'Square payment terminal' fees from 1.6.25 to 31.8.25	MTH2/21b
c	To receive a breakdown of HRGO costs from 1.6.25 to 31.8.25	MTH2/21c
22	Market & Town Hall Manager's Report	
	To receive the Market & Town Hall Manager's report.	MTH2/22
23	Committee Priorities for 26/27	
	To receive the budget considerations report and to consider any specific priorities to be included in the budget request for the next financial year	MTH2/23
24	Halloween Market	
a	To approve a maximum budget of £750 for the Halloween Market on 31.10.25. This is over the Market & Town Hall Manager's delegated authority.	
b	To approve a donation of £50 (from marketing and promotion budget 4140) to Wirral Pomona Community Cider Making Group for providing a stall on Neston Market to demonstrate their apple press, and to provide juice tastings and information about the environment, traditions and healthy food.	
25	Trader of the Year Trophy	
a	To approve purchase of a trader of the year award at a maximum cost of £50 + VAT and delivery from budget 4140 (marketing & promotion).	
b	To provide delegated authority to the Market & Town Hall Manager, in liaison with the Committee Chair and market team, to decide the 2025 trader of the year.	
26	Additional December Market	
	To approve holding an additional December market on Monday 22nd or Tuesday 23rd December, should traders wish to trade closer to Christmas day.	
27	Date of next meeting	
	To note that the next scheduled meeting will held be on 18.11.25 at 6.00pm.	